

REGULAR MEETING
BOARD OF DIRECTORS

March 15, 2012

The Board of Directors of Lake Chelan Reclamation District met for their regular Board meeting at the office of the District on March 15, 2012. The meeting was called to order at 8:00 a.m. by Board President Rocky Libbey. Those in attendance were:

BOARD

Rocky Libbey
Brad Barnes
Bob Christopher
Scott Sandum
Dave Clark

STAFF

Rodney L. Anderson
Mary Lou Brooks

GUESTS

Mary Stutzman
Larry Jungk

MINUTES – FINANCIAL REVIEW – STATUS OF FUNDS

Director Barnes made a motion and it was seconded to approve the February 14, 2012 minutes as presented in the Board meeting, as well as the budgets, trial balances and investments, as mailed. Motion carried unanimously.

ACCOUNTS PAYABLE

Secretary-Manager Anderson presented the accounts payable for review and approval. Accounts payable checks 11091 through 11144 (including EFT payment to Dept. of Revenue for Excise Taxes) totaled \$208,674.63 and were broken down as follows:

Irrigation O & M Investment	\$101,959.00
Irrigation Construction	\$ 11,366.32
Domestic O & M Investment	\$ 46,255.74
Domestic Construction	\$ 26,356.19
Sewer O & M Investment	\$ 22,737.38
Sewer Construction	\$ 0.00

A motion was made by Director Barnes and was seconded to approve the accounts payable as listed. Motion passed unanimously.

MANAGER'S REPORT

Irrigation: Valves are still in the process of being fixed, but that is going well. Startup still scheduled for March 19th, with all cans on around April 2nd. After some discussion, the Board indicated that the April 2nd date may be too early considering the wet and cold weather. Secretary-Manager Anderson indicated they will start filling the system on March 19th, but slow down the process of turning irrigation turnouts on, depending on the weather.

Domestic: Two employees have taken and passed the Water Distribution Manager 1 test, while one employee has taken and passed the Water Treatment Plant Operator 1 test. Two employees have taken the cross-connect class and one employee is currently taking classes for the backflow assembly test scheduled for next week.

Sewer: Currently just doing general maintenance, although the Orchards pump is having problems right now, which the guys are trying to diagnose and figure out.

OLD BUSINESS

The leases for the Library and Parks & Recreation District have been given to them for their Boards' approval. As soon as they are received here in the office, Board President Libbey will be notified to sign them on behalf of the Lake Chelan Reclamation District.

The Chelan County Deputy Prosecutor is pursuing a claim in the amount of \$3,947.45 on our behalf with regard to the fire hydrant being hit.

Secretary-Manager Anderson met with the Department of Health and RH2 Engineering to discuss the process and timeframe of our Domestic Comprehensive Plan. RH2 Engineering will be responsible for certain items and we will do the majority in-house. We have approximately 12-13 months to finalize the Plan and submit it to the Department of Health.

Christi from the United States Bureau of Reclamation has contacted Secretary-Manager Anderson. She indicated that they have started the process of looking our request of not counting special contract acres as part of our contractual stated total of 6,336 acres. We will continue to pursue this option with the Bureau.

NEW BUSINESS

J.E. Armbruster is listed by Chelan County as the legal owner of a 30' x 100' parcel that currently has water rights, with no one taking responsibility to pay the fees. Secretary-Manager Anderson has exhausted all known avenues to find the listed owner or descendants, including the attorney for Armbruster. Armbruster has been deceased for many years. There is no value in this parcel and the Chelan County Auditor does not bill anyone for property taxes. After some discussion, a motion was made by Director Barnes and was seconded to remove the water rights from this parcel of land and zero out the current amount due in our billing system. Motion passed unanimously.

Secretary-Manager Anderson stated that we currently have four bills that we deem as uncollectible, totaling \$1,289. Our billing clerk has spent many hours exploring ways for collection of these bills and no one is taking responsibility for the amount due. Due to the inadequate training obtained, the title companies were not given the correct amounts due at the time of closing. Therefore, the old and new owners are both refusing to pay these bills. The old owner is really the one who should take responsibility but are no longer a customer of the

District. After some discussion, a motion was made by Director Barnes and was seconded to remove these previous amounts due from our billing system. Motion passed unanimously.

A brief discussion took place pertaining to relinquishment of some upcoming development property from the federal system and replaced with domestic irrigation rights. Some pros and cons were shared. The board tabled it for later discussion.

Secretary-Manager Anderson indicated that he was looking to hire a temporary employee for summer employment while Steve Jenkins is recuperating from knee and back surgery. The employee will be full-time laborer, without benefits. Also, Jessica Guadalupe gave her resignation notice and we will be placing an ad today to find a replacement for her as soon as possible.

PUBLIC COMMENT

Mary Stutzman asked if we had collected any money from one of our customers on Hyacinth. Secretary-Manager Anderson indicated that the customer wants to make payments, but he will not get this year's irrigation allotment until the past amounts are paid in full.

Mary Stutzman also stated that she has received her letter for the backflow assembly inspection.

ADJOURNMENT

Being no further business to come before the Board, Board President Rocky Libbey adjourned the meeting at 9:00 a.m.

Signed: _____
President

Attest: _____
Secretary-Manager

March, 2012