

REGULAR MEETING
BOARD OF DIRECTORS

December 11, 2017

The Board of Directors of Lake Chelan Reclamation District met for their rescheduled regular Board meeting at the office of the District on December 11, 2017. The meeting was called to order at 3:00 p.m. by Board President Robert Christopher. Those in attendance were:

BOARD

Bob Christopher
Dave Clark
Paul Mogan
Todd Jeffries
Nathan England

STAFF

Rodney L. Anderson
Mary Lou Brooks

GUESTS

Larry Jungk
Richard Springer

MINUTES – FINANCIAL REVIEW – STATUS OF FUNDS

Director Clark made a motion and it was seconded to approve the December 11, 2017 minutes, budgets, trial balances and investments, as mailed. Motion carried unanimously.

ACCOUNTS PAYABLE

Secretary-Manager Anderson presented the accounts payable for review and approval. Accounts payable checks 14653 through 14703 (including EFT payments to Dept. of Revenue for Excise & Sales Taxes and reimbursement of Revolving account) totaled \$421,335.66 and were broken down as follows:

Irrigation O & M Investment	\$ 48,437.13
Irrigation Construction	\$ 87,172.68
Domestic O & M Investment	\$ 86,685.86
Domestic Construction	\$ 4,952.64
Sewer O & M Investment	\$ 54,096.17
Sewer Construction	\$139,991.18

A motion was made by Director Clark and was seconded to approve the accounts payable as listed. Motion passed unanimously.

MANAGER’S REPORT

Irrigation: A letter to irrigation customers has been drafted and we are waiting for comment from the Bureau before proceeding further.

Domestic: Manager Anderson stated that we have been looking for a used mini-excavator, and have found a few. The ones found so far have been smaller than what we were looking for, so we will keep looking for the size we need.

Sewer: Nothing to report at this time.

Administrative: Monday, December 18th, bids will be opened for the Irrigation Pumping Plant SCADA System Upgrade project. The special meeting scheduled for Tuesday, December 19th, will be to evaluate and act on the received bids.

We are continuing to work with the county to find a way to put our new shop project back on track. As of right now it is on hold, until we can reach a compromise with them.

The 4½ acre parcel near the water treatment plant previously discussed is still for sale. Manager Anderson believes the acreage would be a great asset for expansion for the District, due to it being adjacent to the water treatment plant. The property is being sold by the owner who will be leaving for the winter months.

Jon Sather is the only person showing interest in the ditch line that runs through his property. We are proceeding with a purchase and sale agreement.

Mr. and Mrs. Richmond who are District customers and own a recreational property near Antilon Lake are requesting an easement for accessing their property. After some discussion, the Board agreed there were no issues with granting an easement to them.

OLD BUSINESS

Manager Anderson proposed drawing up a rental lease for Richard Springer to pay \$50 - \$100 per month for use of the two parking spots owned by the District. A Proof of Insurance would be required showing the District as a secondary insured through Mr. Springer's insurance agency. If Mr. Springer ever has an issue with the public using his parking spots, he can erect a sign to deter them. After some discussion, a motion was made by Director Clark and seconded to have a lease drawn up with Richard Springer for use of the two parking spots owned by the District for \$75.00 per month. Motion passed unanimously.

The Board next discussed the healthcare package for District employees. It is the same medical and vision insurance as last year, with a 6.7% increase over last year, which is the lowest in several years. Comparable insurance is significantly higher than what we currently have. Dental insurance will renew in June 2018.

Manager Anderson informed the Board that the domestic fees haven't increased in ten years and the sewer fees haven't increased in five years. The irrigation budget had a slight recovery from the increase in assessment fees last year. The irrigation assessment will increase to \$136.50 per parcel and \$170.00 per acre for the 2018 irrigation season, as well as a 5% increase to the minimum assessment charged per customer. Also in the budget are capital purchases of a new field truck, new or slightly used mini excavator, as well as substantial capital improvement projects for the irrigation system and SCADA upgrades. The Board members were concerned with the fact that the domestic and sewer service fees have not gone up in a considerable amount of time. After lengthy discussions, a motion was made by Director Clark and seconded for a \$5.00 per month increase for sewer services. Motion passed unanimously.

After further discussion, a motion was made by Director Mogan and seconded to accept the 2018 budget as proposed by Manager Anderson, with the \$5.00 per month increase for sewer services. Motion passed unanimously.

The audit exit meeting is scheduled for Friday, December 22, at 9:00 am.

NEW BUSINESS

No new business at this time.

PUBLIC COMMENT

No public comment at this time.

EXECUTIVE SESSION

Being no additional new business or public comment Board President Robert Christopher recessed the meeting at 3:53 p.m. as allowed under RCW 42.30.110 to review the performance of a public employee. The regular meeting was reconvened into open session at 4:14 p.m.

A motion was made by Director Mogan and seconded to approve the 2018 Salary Schedule and employee compensation package as recommended by the Board. Motion passed.

A motion was made by Director Clark and was seconded to renew the medical, dental, vision and life insurance policies with our current plan with the increase in premium being paid 100% by the District. Motion passed.

ADJOURNMENT

Being no further business to come before the Board, Board President Robert Christopher adjourned the meeting at 4:21 p.m.

Signed: _____

President

Attest: _____

Secretary-Manager

December, 2017