

REGULAR MEETING
BOARD OF DIRECTORS

May 12, 2020

The Board of Directors of Lake Chelan Reclamation District met for their regular Board meeting at the office of the District on May 12, 2020. The meeting was called to order at 8:00 a.m. by Board President Dave Clark. Those in attendance were:

BOARD

David Clark
Paul Mogan
Nathan England
Todd Jeffries
Chad Steiner

STAFF

Rodney L. Anderson
Mary Lou Brooks

GUESTS

MINUTES – FINANCIAL REVIEW – STATUS OF FUNDS

A motion was made by Director Mogan and seconded by Director Steiner to approve the April 14, 2020 minutes, budgets, and investments, as mailed. Motion carried unanimously.

ACCOUNTS PAYABLE

Secretary-Manager Anderson presented the accounts payable for review and approval. Accounts payable checks 16117 through 16175 (including EFT payments) totaled \$599,333.93 and were broken down as follows:

Irrigation O & M Investment	\$ 87,409.83
Irrigation Construction	\$ 33,011.52
Domestic O & M Investment	\$ 82,540.44
Domestic Construction	\$ 0.00
Sewer O & M Investment	\$356,372.14
Sewer Construction	\$ 0.00

After some clarification on proposed payments, a motion was made by Director England and seconded by Director Jeffries to approve the accounts payable as listed. Motion passed unanimously.

MANAGER’S REPORT

Irrigation: We had (13) contractors walk through LC Pumping Plant and (12) submitted bids for the Irrigation Phase 1 Project. Tamara of Cordell, Neher & Company will be assisting with the accounting aspects of this project, as well as doing an evaluation of our rates. We are working with DA Davidson on the financing aspect for the project.

Manager Anderson shared a letter from Don Phelps regarding his Irrigation Assessment fees and what he feels is an inequity in how he is billed 'parcel' fees. We feel he has a valid complaint and will be working out a solution with him for the 2021 assessments.

Domestic: Nothing to report.

Sewer: We are in the process of replacing the lid at Lift Station #1. Semis have turned around on top of the lid, breaking it. It's been fixed but needs to be replaced with something more durable, then blocked off from vehicles going over the top of it. If the new lid works well, we will replace the lid at Lift Station #2 as well.

Tony Medina had sewage back up into the basement of his tri-plex on Wapato Way. He hired Shaw Plumbing to snake his line, and they discovered the blockage was in our main line. The field crew took the vac truck, blew the line out and discovered a very large quantity of non-flushable wipes blocking the line. As Tony's tri-plex is at the end of the line, his was the only property affected, as well as the likely reason for the blockage. Tony sent us his bill to Shaw Plumbing requesting us to pay it. After considerable discussion, the Board agreed to pay Shaw Plumbing this one time and reiterate to Tony and his tenants that wipes are not allowed to be flushed down the toilets. Any future similar problems will be the sole responsibility of the property owner.

Administrative: All employees are currently back to work full-time with the front office still closed to customers. The field crew will continue to meet at the shop. The field crew are working solo as much as possible and adhering to all COVID construction rules when working together. Dave and Jarred go directly to the water treatment plant to stay separated for social distancing.

A newsletter went out with the last Utility Billing Statements stating that there will be no late fees or shut offs during the State emergency declaration. It also stated the process to get utility charges caught up, if the customer gets behind in their payments.

Manager Anderson asked the Board President to sign an Easement Correction listing us as the Beneficiary. It's a pre-existing Easement for a domestic water line extension. It includes a warranty for one year stating that if anything breaks within the one-year period the contractor will make any and all repairs.

A variance hearing is scheduled for next week to reduce the wet land setback from 250 feet to 100 feet regarding the shop project started in 2016. The property has been disturbed for the last 80 years, so our consultant does not think this will be an issue. If the variance is approved, we can begin the process to build our shop.

The Manson Parks Department is applying for grants to upgrade the dog park. They are requesting us to sign a letter stating that we will either be deeding the property over to them or agree with their taking care of the dog park for a considerable length of time. After some discussion, the consensus of the Board is to sign the letter.

OLD BUSINESS:

AT&T is once again requesting to renegotiate their WTP tower lease. They are proposing \$2,000 per month with a 2% annual increase. They currently pay approximately \$2,548 with a 4% annual increase. After some discussion, it was the consensus of the Board not to renegotiate the contract.

NEW BUSINESS

As previously stated, the lowest bid for the LC Pumping Plant project was from Farmers Electric II, LLC. RH2 stated they have previously worked with this company and have had no issues with them and recommend accepting the bid. They are anticipating starting work in November after the system has been shut down and primary equipment has been delivered to the site. After considerable discussion, a motion was made by Director Mogan and seconded by Director Steiner to accept the bid from Farmers Electric II, LLC. Motion carried unanimously.

PUBLIC COMMENT

No public comment at this time.

ADJOURNMENT

Being no further business to come before the Board, Board President David Clark adjourned the meeting at 8:57 a.m.

Signed: _____
President

Attest: _____
Secretary-Manager

May 2020