

REGULAR MEETING
BOARD OF DIRECTORS

September 15, 2020

The Board of Directors of Lake Chelan Reclamation District met for their regular Board meeting at the office of the District on September 15, 2020. The meeting was called to order at 8:05 a.m. by Board President Dave Clark. Those in attendance were:

<u>BOARD</u>	<u>STAFF</u>	<u>GUESTS</u>
David Clark	Rodney L. Anderson	
Todd Jeffries	Mary Lou Brooks	
Nathan England		
Chad Steiner (via teleconference)		

MINUTES – FINANCIAL REVIEW – STATUS OF FUNDS

A motion was made by Director England and seconded by Director Jeffries to approve the August 11, 2020 minutes, budgets, and investments, as mailed. Motion carried unanimously.

ACCOUNTS PAYABLE

Secretary-Manager Anderson presented the accounts payable for review and approval. Accounts payable checks 16313 through 16369 (including EFT payments) totaled \$443,632.27 and were broken down as follows:

Irrigation O & M Investment	\$116,745.27
Irrigation Construction	\$ 96,454.70
Domestic O & M Investment	\$184,494.94
Domestic Construction	\$ 4,505.23
Sewer O & M Investment	\$ 41,432.13
Sewer Construction	\$ 0.00

After some clarification on proposed payments, a motion was made by Director Jeffries and seconded by Director England to approve the accounts payable as listed. Motion passed unanimously.

MANAGER'S REPORT

Irrigation: The District received a letter of Congratulations from Jim Nelson regarding our A+ bond rating. Director Anderson explained the process and interviews to obtain the rating.

LocalTel would like to put an additional antenna near the District's irrigation 'B' water tower. We will be negotiating a new contract, as we no longer use their cameras for surveillance.

Shut off date for the irrigation system is scheduled for Thursday, October 15th.

Domestic: The Water Treatment Plant received a Silver Certificate from the Department of Health for 5 years of outstanding water treatment.

Mr. Zuluaga and Mr. Hutchinson are requesting an additional 0.5 ERU for their Insta Ice unit which is being installed across from the Lake Chelan Building Supply. They currently have 2 ERUs on the property. The unit will operate like an ice vending machine. This is a new business and they have no way of knowing how much water they will use, with likely little to no water use during the winter months. After some discussion, a motion was made by Director England and seconded by Director Steiner to approve an additional 0.5 ERU for the Insta Ice unit. Motion passed unanimously.

Sewer: We are well below domestic and sewer hookups this year compared to last year. In 2019 there were 63 domestic hookups, with 21.5 hookups to date; there were 44 sewer hookups for the year, with 13.5 so far for 2020. We anticipate more domestic and sewer hookups being received before the year end.

Administrative: The transfer of land ownership for the old swimming hole is progressing. The Chelan County PUD will pay the Manson Parks Department \$300,000 to facilitate terminating their lease obligation with LCRD and the transfer of land ownership to the Parks. The Parks Department has already applied for grants for the improvements that will make the park safer.

We are moving forward with the additional shop building to house the large equipment. The building will be 3-sided to keep the equipment out of the weather, approximately 40' x 90' in size, with 12' x 14' openings for doors. We may be insulating the ceiling so that heat may be added in the future. We will be putting ads in the newspapers for construction bids. We will have the bids due by our next Board meeting.

There will be a press release going out to the papers and put in the District Newsletter informing the public about the Bond sale for the irrigation MCC Upgrade project.

Dave Clark and Nate England Board positions will expire as of December 31, 2020. The District will put an ad in the Mirror soliciting interested individuals, as well as in the District Newsletter. Applicants need to return their completed Petition for Nomination to the District office by 5:00 pm on November 2nd.

OLD BUSINESS

Resolution 2020-10 – Authorization for Purchase of Property. The Resolution gives the District Manager authority to facilitate the purchase of 1.25 acres from Mr. Giles Sokei. The appraisal came in at \$150,000 and the District has a signed Agreement to purchase the property for \$135,000. We are currently waiting for the surveyor to write the legal descriptions. The closing documents should be ready next month for signing. After considerable discussion, a motion was made by Director England and seconded by Director Jeffries to approve Resolution 2020-10 as presented. Motion passed unanimously.

NEW BUSINESS

Manager Anderson presented the Board with a Contract with RH2 Engineering for their engineering work associated with 'A' Pumping Plant MCC Upgrade. The Contract is for \$199,000, which is approximately 20% of the entire cost for the upgrade. After some discussion, a motion was made by Director Jeffries and seconded by Director England to accept the Contract with RH2 Engineering for the 'A' Pumping Plant MCC Upgrade. Motion passed unanimously.

Manager Anderson presented to the Board a Contract with RH2 Engineering for a water main water main replacement at the intersection of Boetzke Avenue, Green Avenue and Totem Pole Road. We anticipate replacing approximately 1000 feet of pipe. The Contract is for the design and bid process assistance from RH2 Engineering in the amount of \$49,510. Manager Anderson feels that the project is too big for our field crew to accomplish in a timely manner, and the roads and sidewalks will be significantly impacted during the construction process. He believes the entire project will cost approximately \$200,000. After considerable discussion and clarification, a motion was made by Director England and seconded by Director Jeffries to accept the Contract with RH2 Engineering regarding their engineering fees for the replacement of the water main at Boetzke Avenue, Green Avenue and Totem Pole Road. Motion passed unanimously.

Ed and Karen Holst are requesting to relinquish their domestic irrigation water rights at 202 Village Drive, Lot 23 of The Village. They have .12 acres and do not come close to using their yearly allotment. After some discussion and clarification, a motion was made by Director Jeffries and seconded by Director England to approve Mr. and Mrs. Holst's requirement of their domestic irrigation water rights. Motion passed unanimously.

Resolution 2020-11 – Federal Easement Abandonment, approving the abandonment of a portion of the pre-existing A-1 lateral irrigation mainline. This is a portion of irrigation main line that was removed several years ago, but the Easement was never relinquished. The current landowners would like to build on the lot that the easement crosses through but due to the easement being directly through the property are unable to get approval from Chelan County Building Department. After some discussion, a motion was made by Director Jeffries and seconded by Director Steiner to accept Resolution 2020-11 – Federal Easement Abandonment, as presented. Motion passed unanimously.

Manager Anderson presented to the Board members a Relinquishment of Easement to Teobaldo. He explained that this was never the District's Easement but was put in our name in error approximately 15 years ago. After some clarification, a motion was made by Director Jeffries and seconded by Director England to relinquish the Easement to Teobaldo. Motion passed unanimously.

PUBLIC COMMENT

No public comment at this time.

ADJOURNMENT

Being no further business to come before the Board, Board President David Clark adjourned the meeting at 9:00 a.m.

Signed: _____

David E Clark

President



Attest: _____

[Handwritten signature]

Secretary-Manager

September 2020