

REGULAR MEETING
BOARD OF DIRECTORS

January 12, 2021

The Board of Directors of Lake Chelan Reclamation District met for their regular Board meeting at the office of the District on January 12, 2021. The meeting was called to order at 8:10 a.m. by Board President Dave Clark. Those in attendance were:

BOARD

David Clark
Paul Mogan
Todd Jeffries (via tele-conference)
Chad Steiner (via tele-conference)
Carl Peterson (via tele-conference)

STAFF

Rodney L. Anderson
Mary Lou Brooks

GUESTS

Craig Stevens
(via tele-conference)

OATH OF OFFICE

David Clark and Carl Peterson were administered the Oaths of Office for three-year terms.

ORGANIZATION OF THE 2021 BOARD OF DIRECTORS

Director Mogan made a motion and it was seconded by Director Steiner to suspend the 2020 Board of Directors. Director Mogan nominated Dave Clark as the 2021 Board President. The vote was unanimous. Dave Clark is the 2021 Board President. Director Mogan nominated Todd Jeffries and Director Jeffries nominated Paul Mogan as the 2021 Board Vice President. The vote was three for Todd Jeffries and one for Paul Mogan. Todd Jeffries is the 2021 Board Vice President.

APPOINTMENT OF OFFICERS

Director Mogan made a motion and it was seconded by Director Peterson to appoint the following slate of District officers for 2021.

Secretary-Manager/Treasurer/Auditor – Rodney L. Anderson
Deputy Manager – David Walters
Deputy Secretary – Mary Lou Brooks
Deputy Auditor – Jennifer Collins
Deputy Treasurer – Mary Lou Brooks

Motion carried unanimously.

MINUTES – FINANCIAL REVIEW – STATUS OF FUNDS

A motion was made by Director Mogan and seconded by Director Jeffries to approve the December 8, 2020 minutes, budgets, and investments, as mailed. Motion carried unanimously.

A motion was made by Director Mogan and seconded by Director Steiner to approve the December 14, 2020 minutes of the Special Meeting. Motion carried unanimously.

ACCOUNTS PAYABLE

Secretary-Manager Anderson presented the accounts payables for review and approval. Accounts payable checks 16537 through 16592 (including EFT payments) totaled \$867,909.27 and were broken down as follows:

Irrigation O & M Investment	\$ 84,070.11
Irrigation Construction	\$ 0.00
Bond Proceeds – MCC Upgrade Costs	\$540,791.03
Domestic O & M Investment	\$198,737.53
Domestic Construction	\$ 4,880.89
Sewer O & M Investment	\$ 39,429.71
Sewer Construction	\$ 0.00

A motion was made by Director Mogan and seconded by Director Peterson to approve the accounts payables as listed. Motion passed unanimously.

MANAGER'S REPORT

Irrigation: Manager Anderson shared pictures of the MCC upgrades with the Board members present. The contractor is one day behind schedule due to the concrete work being delayed due to weather conditions.

Domestic: There were 72 domestic ERUs purchased in 2020.

Sewer: There were 39.75 sewer ERUs purchased in 2020.

Administrative: There is a slight increase in delinquent accounts due to COVID, but nothing significant.

OLD BUSINESS

No old business at this time.

NEW BUSINESS

Resolution 2021-01 adopts the fee schedule for fiscal year 2021, including equipment rental rates. After some discussion and all questions answered, a motion was made by Director Mogan and seconded by Director Steiner to accept Resolution 2021-01 Fee Schedule with fiscal year 2021 rates as presented. Motion carried.

Resolution 2021-02 increases the Revolving Fund to \$200,000, which covers all payroll costs, as well as any miscellaneous items that need to be paid between Board meetings. A motion was made by Director Mogan and seconded by Director Steiner to accept Resolution 2021-02 Increase Revolving Fund as proposed. Motion carried.

Resolution 2021-03 disperses overhead costs by allocating 39%, 48%, 13% respectfully to the irrigation, domestic and sewer companies; transfers irrigation assessment income from irrigation to domestic for irrigation rights served through the domestic system; and transfers fees paid to the City of Chelan through the sewer collection system from domestic to sewer to cover water sent from the WTP through the sewer system. A motion was made by Director Mogan and seconded by Director Jeffries to approve Resolution 2021-03 Intercompany Transfers as proposed. Motion carried.

Resolution 2021-04 converts to cash basis accounting and year-end financial accounting beginning January 1, 2021. A motion was made by Director Mogan and seconded by Director Steiner to approve Resolution 2021-04 to Convert to Cash Basis Accounting and Year-end Financial Reporting beginning January 1, 2021 as proposed. Motion carried.

Cindy Peterson has submitted a Sewer Extension Agreement for approval by the Board. They are proposing a highway crossing and the new line will service approximately six lots. All costs incurred will be covered by the developer. After some discussion, a motion was made by Director Mogan and seconded by Director Steiner to approve the Peterson sewer line extension as submitted. Motion carried unanimously.

Manager Anderson presented the Board members with a letter he received from Craig Stevens. Mr. Stevens is requesting a rebate for his irrigation excess charges. Mr. Stevens indicated that he incurred an irrigation line break which resulted in significant excess bill because of going over his irrigation allotment. After considerable discussion, it was the consensus of the Board members not to rebate Mr. Stevens his irrigation excess charges as it is outside our current policy.

Manager Anderson informed the Board members that we are in the beginning states of converting to new software that does financials as well as billing, putting everything into one system. Nothing to report at this time, as we will be meeting with the company in the summer to discuss.

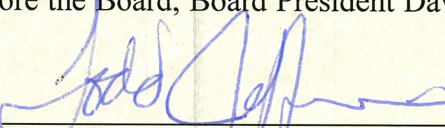
PUBLIC COMMENT

No public comment at this time.

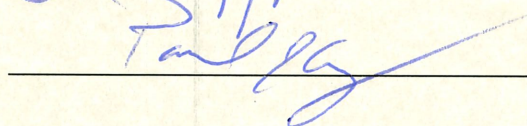
ADJOURNMENT

Being no further business to come before the Board, Board President David Clark adjourned the meeting at 9:12 a.m.

Signed:



President



Attest:



Secretary-Manager

January 2021



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PUBLIC COMMENT

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ADJOURNMENT

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Signed:



President




Chad Steiner (Feb 9, 2021 09:37 PST)



Carl Peterson (Feb 9, 2021 10:27 PST)

Attest:



Secretary-Manager

January 2021









2021.01.12 BOD MINUTES

Final Audit Report

2021-02-09

Created:	2021-02-09
By:	Jennifer Collins (jcollins@lcrd.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAXIXkABfs9V-rA9GF9uHn0fmzblNolxiU

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-  Document created by Jennifer Collins (jcollins@lcrd.org)
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-  Document emailed to Chad Steiner (chad.steiner@gmail.com) for signature
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-  Document emailed to Carl Peterson (cap@inline4.com) for signature
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