

REGULAR MEETING  
BOARD OF DIRECTORS

February 10, 2025

The Board of Directors of Lake Chelan Reclamation District met for their regular Board meeting at the office of the District on February 10, 2025. The meeting was called to order at 8:03 a.m. by President Carl Peterson. Those in attendance were:

BOARD

Carl A. Peterson  
Todd Jeffries  
Jared England  
Steven W. Petersen (via Zoom)

STAFF

Rodney L. Anderson  
Mary Lou Brooks

GUESTS

MINUTES – FINANCIAL REVIEW – STATUS OF FUNDS

A motion was made by Director Jeffries and seconded by Director England to approve the January 14, 2025 minutes, budgets, and investments as presented. Motion carried unanimously.

ACCOUNTS PAYABLE

Secretary-Manager Anderson presented the accounts payable for review and approval. Accounts payable checks 19149 through 19199 (including EFT payments) totaled \$608,794.88 and were broken down as follows:

Irrigation O&M Investment	\$107,577.58
Irrigation Construction	\$220,973.85
Domestic O&M Investment	\$135,258.30
Domestic Construction	\$ 43,024.79
Sewer O&M Investment	\$ 42,050.89
Sewer Construction	\$ 59,909.47

A motion was made by Director England and seconded by Director Jeffries to approve the accounts payable as listed. Motion passed unanimously.

MANAGER’S REPORT

Irrigation: Installation of the travelling screens is scheduled to begin on February 24<sup>th</sup>. The crane will not travel on icy roads, so the date was pushed back a week. They have to go through Brewster because of its size. The installers are from Spokane and the screens from California. Steve Davis will oversee the project.

Domestic: Nothing to report.

Sewer: Nothing to report.

Administration: Manager Anderson informed the Board that we were issued a ‘Management Letter’ from Washington State Auditors office for not following procurement procedures. We

purchased equipment without putting it out to bid for a large project. There is only one company that has the equipment we need, and we followed all procedures including Board approval. Our attorney reviewed everything and believed we could win an appeal, but believed it is not worth the money to proceed further. We had our exit meeting with the auditors and all the financials were clean. We are finished with the 2022-2023 audit.

The Fire Department has painted the shipping container and next they will be adding a fence.

The library will be remodeling their space. They would like to add an ADA compliant entryway in a 'store-front' style and new signage on the front of the building. Most all of the upgrades will be interior which will include painting, new lighting, new flooring and book racks. After some discussion, it was the consensus of the Board to review the store front plans.

#### OLD BUSINESS

Irrigation Pumping Plants E, G, H – Motor Control Center Procurement: We received one bid from CSNW in the amount of \$755,138.00 (tax included). The plan is to purchase the equipment through CSNW and then have it installed by whichever contractor is selected through the bid process. The project will start next winter after shutting down the system. After considerable discussion a motion was made by Director Jeffries and seconded by Director England to accept the CSNW bid as presented. Motion passed unanimously.

#### NEW BUSINESS

Interlocal Cooperative Extension Agreement with Manson Parks and Recreation: The Agreement is a 5-year extension of what the current agreement is with Manson Parks. They are still interested in purchasing the property, but the terms need to be outlined and acceptable for them to be able to move forward. The Extension Agreement will be in place when the current Agreement expires. After some discussion a motion was made by Director Jeffries and seconded by Director S. Petersen to approve the Interlocal Cooperative Agreement as written. Motion passed unanimously.

Resolution 2025-05 – Chelan County Cascade Public Infrastructure Fund: There is a grant that will help with the upgrades of Lift Station #3. We will be asking as much as \$250,000 to help offset the costs of the upgrades. A motion was made by Director England and seconded by Director Jeffries to move forward with a grant application. Motion passed unanimously.

Leak Rebate: Mr. Searles has requested a leak rebate which is outside of our rebate policy. The excess he incurred is \$430.63, on his pool equipment. In the past these types of rebate requests have been denied staying consistent with District policy. After some discussion, a motion was made by Director Jeffries and seconded by Director England to deny Mr. Searles' request as presented. Motion passed unanimously.

#### PUBLIC COMMENT

No public comment at this time.

ADJOURNMENT

Being no further business to come before the Board, Board President Carl Peterson adjourned the meeting at 8:59 a.m.

Signed: \_\_\_\_\_

President

*Carl Peterson*

*Chad M. Smith*

*John J. Smith*

*John J. Smith*

Attest: \_\_\_\_\_

Secretary-Manager

*[Signature]*

February 2025