

REGULAR MEETING

BOARD OF DIRECTORS

October 8, 2019

The Board of Directors of Lake Chelan Reclamation District met for their regular Board meeting at the office of the District on October 8, 2019. The meeting was called to order at 8:00 a.m. by Board President Dave Clark. Those in attendance were:

BOARD

David Clark
Todd Jeffries
Paul Mogan
Nathan England

STAFF

Rodney L. Anderson
Mary Lou Brooks

GUESTS

MINUTES – FINANCIAL REVIEW – STATUS OF FUNDS

A motion was made by Director England and seconded by Director Jeffries to approve the September 10, 2019 minutes, budgets, and investments, as mailed. Motion carried unanimously.

ACCOUNTS PAYABLE

Secretary-Manager Anderson presented the accounts payables for review and approval. Accounts payable checks 15773 through 157816 (including EFT payments) totaled \$211,592.12 and were broken down as follows:

Irrigation O & M Investment	\$ 70,834.99
Irrigation Construction	\$ 8,215.94
Domestic O & M Investment	\$ 91,399.88
Domestic Construction	\$ 5,402.57
Sewer O & M Investment	\$ 35,738.74
Sewer Construction	\$ 0.00

A motion was made by Director England and seconded by Director Jeffries to approve the accounts payables as listed. Motion passed unanimously.

MANAGER'S REPORT

Irrigation: Shutdown is still scheduled for next Tuesday, October 15th. The field crew will shut the pumps down first thing in the morning.

Irrigation water samples were taken in September, with the normal low count e-coli hits. The results are available on the District's website for customers to use.

The Draft Equalization Roll is complete and ready for public to review. Billed assessments total a little over \$1.7M for irrigation and \$200K for domestic in 2020.

Domestic: The automatic meter readers will continue to be reviewed and monitored throughout the winter to see how the meters do in the snow and colder temperatures. There will be a total of 30 AMR meters installed throughout the District.

Manager Anderson informed the Board of H2A housing facilities that are being developed to accommodate migrant workers. He is aware of at least two in the very near future. The District's current ERU structure is for a household of four persons. The Chelan County Health structure is based on gallons with five people living in a household. After considerable discussion a motion was made by Director Mogan and seconded by Director Jeffries to set the ERU structure for one H2A housing unit at ten men per ERU. Motion passed unanimously. This may be revisited in one year after implantation to assess the data.

Sewer: After the District was given a recent vacuum truck demonstration, it was decided not to pursue a purchase at this time.

Lift Station #4 is now operated solely by the City of Chelan.

Administrative: Petitions for the Board position are due November 4th and have been advertised.

Manager Anderson attended a meeting where two separate entities are interested in obtaining a grant for a bike path from Chelan to Manson. It would very expensive, but they are looking into the possibilities.

The District's bi-annual audit has come to an end. The Exit Meeting is scheduled for October 22, beginning at 1:00 pm. Board members are welcome to attend, but if a quorum is present, the meeting becomes a Special Board meeting open to the public and will be conducted as such.

OLD BUSINESS

No old business at this time.

NEW BUSINESS

Manager Anderson presented an updated Whistleblower Protection Policy to the Board for review and approve. After little discussion a motion was made by Director England and seconded by Director Mogan to approve the Whistleblower Protection Policy as presented. Motion passed unanimously.

Manager Anderson presented the revised Family Leave Policy to the Board for review and approval. After some discussion a motion was made by Director Mogan and seconded by Director Jeffries to approve the Family Leave Policy as presented. Motion passed unanimously.

Manager Anderson presented an updated Lake Chelan Reclamation District Alcohol and Drug Policy to the Board for review and approval. After some discussion a motion was made by Director Jeffries and seconded by Director Mogan to approve the Lake Chelan Reclamation District Alcohol and Drug Policy as presented. Motion passed unanimously.

The Irrigation Equalization Roll will be presented at the November 12th Board meeting at 8:15 am and will be advertised as required.

A preliminary 2020 Budget was presented by Manager Anderson.

Sewer: Included in the discussion was the City of Chelan Sewer Capital Improvement Plan for 2020. They are anticipating purchasing a rotating biological contactor, as they cannot obtain parts for their old system to make repairs.

Irrigation: The additional water sales, as well as annual rate increases, have helped the irrigation investment funds total, including the reserves.

Manager Anderson is requesting a small rate hike of \$.50 per month for domestic water and \$1.50 per month for sewer services. The irrigation assessments will also be slightly raised, as per previous Board approval. Manager Anderson further explained construction projects anticipated for 2020. The irrigation turnout repairs will continue, with grant assistance, if obtained. Further discussion will take place in the November board meeting.

Jorge Ochoa is developing property on Madeline Road and requesting domestic and sewer extension contracts to provide services. After significant discussion, the Board requested Manager Anderson to obtain more detailed information to present to the Board at the November 12th Board meeting.

PUBLIC COMMENT

No public comment at this time.


EXECUTIVE SESSION


Being no additional new business or public comment Board President David Clark recessed the meeting at 9:34 a.m. as allowed under RCW 42.30.11(g) to review the performance of a public employee. The session was set for 20 minutes and subsequently the regular meeting was reconvened into open session at 9:50 a.m.


ADJOURNMENT


Being no further business to come before the Board, Board President David Clark adjourned the meeting at 9:51 a.m.

Signed:



President






Attest:



Secretary-Manager

October 2019