

## REGULAR MEETING

### BOARD OF DIRECTORS

December 13, 2022

The Board of Directors of Lake Chelan Reclamation District met for their regular Board meeting at the office of the District on December 13, 2022. The meeting was called to order at 8:04 a.m. by Board Vice-President Todd Jeffries as instructed by President Dave Clark due to his being out of town and calling in via Zoom with an unreliable connection. Those in attendance were:

#### BOARD

Todd Jeffries  
Chad Steiner  
Carl Peterson  
Allan Torgesen  
Dave Clark, via Zoom

#### STAFF

Rodney L. Anderson  
Mary Lou Brooks  
Jennifer Collins

#### GUESTS

Tim Darst

#### MINUTES – FINANCIAL REVIEW – STATUS OF FUNDS

A motion was made by Director Peterson and seconded by Director Torgesen to approve the November 8, 2022 minutes, budgets, and investments, as mailed. Motion carried unanimously.

#### ACCOUNTS PAYABLE

Secretary-Manager Anderson presented the accounts payables for review and approval. Accounts payable checks 17716 through 17773 (including EFT payments) totaled \$1,518,871.26 and were broken down as follows:

Irrigation O & M Investment	\$ 82,937.98
Irrigation Construction	\$ 7,581.16
Bond Proceeds – MCC Upgrade Costs	\$1,082,268.91
Domestic O & M Investment	\$ 141,050.00
Domestic Construction	\$ 78,707.56
Sewer O & M Investment	\$ 125,349.15
Sewer Construction	\$ 976.50

A motion was made by Director Steiner and seconded by Director Torgesen to approve the accounts payables as listed. Motion passed unanimously.

#### MANAGER'S REPORT

Irrigation: Manager Anderson and Jennifer Collins attended the WSWRA Conference in Spokane November 30 to December 2.

AT&T has been in negotiations with the USBR regarding the potential installation of a cell tower on the 'D' Reservoir property in the Boyd Loop area. The USBR tentatively agreed to a cost-free, 25-year agreement with AT&T, but they also wanted LCRD to be an agreeable party before approval. Because of District concerns with the arrangement and having a 25-year commitment, Manager

Anderson declined to sign off on the agreement and stated concerns to the USBR. The USBR has indicated they will include language in the contract negotiations to require AT&T to work with the District to address their concerns.

Manager Anderson distributed a letter recently received from the Chelan County PUD regarding power rates increasing. The PUD wants to get LCRD power rates consistent with other customers. He will meet with them again in the spring, and the contract is scheduled to renew in 2026.

Domestic: The Summit Reservoir has been cleaned. While the tank was empty the altitude valve, which controls the tank water level, was replaced.

Sewer: Nothing to report.

Administrative: The District has been approved for sponsorship by the City of Chelan and accepted by AWC. We will be moving forward with implementing the medical, dental and life insurance changes. It was the consensus of the employees to increase their HRA VEBA contribution to \$100 per month with the District matching up to \$100.

The Washington State Audit is finished, and Director Peterson attended the exit meeting. There were only very minor recommendations given, but none were mentioned at the exit meeting. The entire report is available to read.

#### OLD BUSINESS

USBR Contract – Title Transfer: Clyde Lay will add to his 2023 budget the Bureau's Economist fees to evaluate what the payoff value could possibly be for the District's Contract to be bought out.

#### NEW BUSINESS

Resolution 2023-01 2023 Fee Schedule: After some clarification and discussion, a motion was made by Director Steiner and seconded by Director Peterson to approve Resolution 2023-01 as presented. Motion carried unanimously.

Resolution 2023-02 Amending the District Employee Manual – HRA VEBA Employer Policy: Manager Anderson stated that the wording has been slightly changed to remove the actual amount to be invested and leave it open. After little discussion, a motion was made by Director Peterson and seconded by Director Steiner to approve Resolution 2023-02 as presented. Motion carried unanimously.

Permanent Release of Water Agreement: A District customer is requesting relinquishment of his water rights, as he has no way of connecting to the irrigation system. After some discussion and clarification a motion was made by Director Peterson and seconded by Director Torgesen to approve the Permanent Release of Water Agreement as presented. Motion carried unanimously.

#### PUBLIC COMMENT

Tim Darst is requesting the District move an existing sewer line that goes through his property to the property boundary line. He is also requesting the District relinquish an easement on the west side of his property that currently has no utilities in it. Mr. Darst will pay all fees incurred, including moving the sewer line. After considerable discussion, a motion was made by Director Steiner to proceed with

the evaluation of the process. After further discussion, a motion was made by Director Peterson and seconded by Director Steiner to proceed with moving the line after discussing with the District's attorney. Motion carried unanimously.

#### OLD BUSINESS (Cont.)

Manager Anderson discussed the 2023 Budget, which is closer to its final number. A 3% increase for Domestic and Sewer, and a 4% increase per acre for irrigation, is being proposed. Two service trucks were ordered last year, neither of them being received this calendar year. We were recently notified that the service truck is in Longview getting outfitted, but the F450 Utility Truck will probably be canceled. We can either resubmit for the F450, buy one outright at a dealership which is considerably more expensive, or wait until 2024 when we were told everything should be back to normal. The upgrade to Vision Software is moving forward. Construction items included in the 2023 budget are continuing with the AMR program, purchasing a diesel tank for the shop to recycle the diesel in the generators, hire a contractor to service the Pressure Reducing Valves we have in the system, chip seal the road to the water treatment plant, upgrade Lift Station #2, finalizing the MCC upgrades to Pumping Plants B, C, D and F, and replacing the traveling screens at LC Pumping Plant. There are several projects to upgrade the City of Chelan sewer system, which we owe a portion.

#### EXECUTIVE SESSION – to evaluate public employee performance per RCW 42.30.110(g)

At 9:35 a.m. Vice-President Jeffries recessed the regular meeting to go to Executive Session for an estimated 90 minutes to evaluate the manager and review the 2023 wage scale for employees. At 10:54 a.m. the board came out of Executive Session and Vice-President Jeffries resumed the regular meeting. A motion was made by Director Peterson and seconded by Director Torgesen to approve the 2023 wage scale for employees. Motion passed unanimously.

#### ADJOURNMENT

Being no further business to come before the Board, Vice-President Todd Jeffries adjourned the meeting at 10:55 a.m.

Signed: \_\_\_\_\_

President

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Attest: \_\_\_\_\_

Secretary-Manager

December 2022